

Ensuring continual improvement of directors' skills and capabilities.

DIRECTOR PROFESSIONAL DEVELOPMENT GUIDELINES: APPENDIX 2

Appendix 2:

DPD UNIT VALUES TABLE

DPD activities undertaken externally must relate to the practice of directorship and governance as identified in the **Company Director Corporate Governance Framework™**.

Members must identify the quadrant of the Framework with which their externally sourced DPD activity aligns.

The DPD units ascribed to particular activities take into account:

1. the depth of participant engagement expected,
2. activity time frames, and
3. DPD activities undertaken through appropriate external providers attract the same number of DPD units as similar activities offered by AICD.

Refer to the Professional Development **Handbook** for more descriptions of activity.

AICD Programs and Courses	DPD unit value	Logging DPD units
Short Course – Half day Intensive interactive discussion, drilling into specific director focused topics.	5	Automatic
Short Course – Full day Intensive interactive discussion, drilling into specific director focused topics.	10	Automatic
In-House Programs and courses delivered to your board.	Unit value per course	Automatic
Foundations of Directorship™ and International Foundations of Directorship Three one-day courses of interactive discussion and group work.	30	Automatic
Company Directors Course™ and International Company Directors Course Extensive pre-reading. Coursework includes 5 days of intensive interactive discussion, group work and applied learning in face-to-face or online formats.	50 (amortised over 2 years)	Automatic
Company Directors Course Update Facilitator-led intensive, interactive discussion to maintain currency post Company Directors Course.	20	Automatic
Boardroom Mastery™ Three extended days of experiential and intensive discussion based on applied learning.	40 (amortised over 2 years)	Automatic

AICD Programs and Courses	DPD unit value	Logging DPD units
Chair's Mentoring program: Masterclass (Mentees)	10	Automatic
Chair's Mentoring program: Community of Practice Sessions x 2 (Mentors)	5 each	Automatic
Chair's Mentoring program: Boardroom Persona Workshop (Mentees)	5	Automatic
Chair's Mentoring program: ASX Lunches x 4 (Mentees)	5 each	Automatic
Chair's Mentoring program: Mentoring sessions x 12 (Mentors and Mentees)	30	Automatic
Total Mentee DPD Units 50-65 Total Mentor DPD Units 30-40		

AICD Events, Conferences, and Summit	DPD unit value	Logging DPD units
Luncheon/Breakfast/Dinner Expert speakers provide perspectives on topics of interest including Q&A session(s).	5	Automatic
Essential Director Update Extended expert presentation plus Q&A and resource materials. Free to members.	10	Automatic
Specialist sector conference One day of presentations, Q&As, discussion and sharing learning and perspectives.	10	Automatic
AICD Annual Governance Summit Two days of presentations, Q&As, discussion and sharing learning and perspectives.	20	Automatic

AICD Assessment Awards	DPD unit value	Logging DPD units
Foundations of Directorship™ & International Foundations of Directorship Assessment Award	5	Automatic
Company Directors Course™ & International Company Directors Course Assessment Award	10	Automatic

AICD Online Learning	DPD unit value	Logging DPD units
Webinar (<60 minutes) Facilitator and expert-led online discussions on director-focused issues. Selected topics free to members.	3	Automatic
Webinars (60 minutes - Discussions and downloads) Facilitator and expert-led online discussions on director-focused issues. Selected topics free to members.	5	Automatic
Essential Director Update Webinar 1.5 hours of extended expert presentation plus Q&A and resource materials. Free to members.	10	Automatic
Online Courses Facilitated online learning with virtual classes and director focused topics	10	Automatic
eLearning Courses Self-paced online learning and director-focused topics	5	Automatic
Boardroom Conversations Podcasts Candid conversations with a prominent company director available on the AICD website	5 per episode	Self-log

AICD Briefings, Workshops and Reviews	DPD unit value	Logging DPD units
Directors' Briefing Briefings from experts including Q&A session.	5	Automatic
Seminar or Workshop Expert-led discussions on topics of interest.	5	Automatic
Round Table Expert-led small group discussions.	5	Automatic
Expanding Your Thinking Guidance sought on governance and directorship. A template for this activity is available on the AICD website .	5	Self-log
Reflecting on valuable experiences Undertaking a reflective post-scenario review. A template for this activity is available on the AICD website .	10	Self-log
Boardroom Mastery pre-course phone call session	5	Automatic
Boardroom Mastery post-course phone call session	5	Automatic

AICD Resources and Publications	DPD unit value	Logging DPD units
Self-assessment Tool Members can self-assess their current director capability against a framework of practice derived from the Company Directors Corporate Governance Framework™. Free to members.	5 per completion (max 10 per year)	Automatic
Board Review A focused, compact review tool for boards with an existing appreciation of good governance to assess core aspects of board performance considering the AICD's Corporate Governance Framework™ as a foundation for reference.	5 Review 10 Review and Workshop	Automatic Automatic
Not-for-Profit Diagnostic Tool A review tool for NFP boards looking to assess their performance using the AICD's Not-for-Profit Governance Principles as a supporting frame of reference	5 Review 10 Review and Workshop	Automatic Automatic
Professional reading Journals, publications, online materials, Company Director magazine and books. AICD online materials and magazine are free to members. &/or LinkedIn – The Australian Institute of Company Directors Member Group and Member Sub Groups Reading and discussions. The LinkedIn Member Group is free to members.	Max 10 each year	Self-log

Voluntary contribution to AICD director development	DPD unit value	Logging DPD units
Writing an article	10	Self-log
Writing and delivering a presentation	15	Self-log
Member interviews for magazine, website or Boardroom conversations podcasts	15	Automatic
Representation on an AICD professional committee	5 per meeting	Automatic

Third Party director professional development guidelines	DPD unit value	Logging DPD units
Half-day course, briefing, conference, round table, seminar, workshop	5	Self-log
Full day course, briefing, conference, round table, seminar, workshop – Full day * Multiple day events accrue 10 DPD units per day up to 50 DPD units for a 5 day event.	10	Self-log
eLearning Course	5	Self-log
Webinar	5	Self-log
Professional reading (per year) **	10	Self-log
Professional Writing (per article)	10	Self-log
Writing and delivering a presentation	15	Self-log
Mentoring session 1 or more hours (mentors and mentees)	5	Self-log
Book or PhD thesis (entire work is relevant to framework)	50 (amortised over 2 years)	Contact your Membership Partner
Book or PhD thesis (part of work is relevant to framework)	30	Contact your Membership Partner

* The AICD recognises third-party learning opportunities that are undertaken to improve directors' skills and capabilities within the areas identified in the Company Directors Corporate Governance Framework™. Self-logged learning must include evidence of the learning.

** NB there is a maximum 30 DPD units which can be claimed per 3-year period for professional reading which includes both AICD and third-party professional reading.

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