

Director Professional Development

DPD Guidelines

Appendix 2:

DPD Unit Values Table

The DPD units ascribed to particular activities take into account the depth of participant engagement expected, as well as activity time-frames. DPD activities undertaken externally must relate to the practice of directorship and governance as identified in the **Company Director Corporate Governance Framework™**. Members must identify the quadrant of the Framework with which their externally sourced DPD activity aligns. DPD activities undertaken through appropriate external providers attract the same number of DPD units as similar activities offered by AICD. Refer to the **Professional Development Handbook** for more descriptions of activity.

AICD Programs and Courses	DPD unit value	Logging DPD units
Short Course – Half day Intensive interactive discussion, drilling into specific director focussed topics.	5	Automatic
Short Course – Full day Intensive interactive discussion, drilling into specific director focussed topics.	10	Automatic
In-House Programs and courses delivered to your board.	Unit value per course	Automatic
Foundations of Directorship™ and International Foundations of Directorship Three one-day courses of interactive discussion and group work.	30	Automatic
Company Directors Course™ and International Company Directors Course Extensive pre-reading. Coursework includes 10 modules of intensive interactive discussion, group work and applied learning.	50 (amortised over 2 years)	Automatic
Company Directors Course Update Facilitator-led intensive, interactive discussion to maintain currency post Company Directors Course.	20	Automatic
Boardroom Mastery™ Four extended days of experiential and intensive discussion based on applied learning.	40 (amortised over 2 years)	Automatic

AICD Programs and Courses	DPD unit value	Logging DPD units
Chair's Mentoring program – Masterclass	10	Automatic
Chair's Mentoring program – Mentor session DPD units for mentees are maintained by the member.	5	Self-log
Online Education Courses	DPD unit value	Logging DPD units
Online Education Courses Six-week online courses supported through virtual classroom sessions and discussion forums.	10	Automatic
AICD Assessment Awards	DPD unit value	Logging DPD units
Foundations of Directorship™ and International Foundations of Directorship Assessment Award	5	Automatic
Company Directors Course™ and International Company Directors Course Assessment Award	10	Automatic
AICD Events, Conferences, and Summit	DPD unit value	Logging DPD units
Luncheon / Breakfast / Dinner Expert speakers provide perspectives on topics of interest including Q&A session(s).	5	Automatic
Chair's Mentoring Program – Luncheon	5	Automatic
Essential Director Update Extended expert presentation plus Q&A and resource materials. Free to members.	10	Automatic
Specialist sector conference One day of presentations, Q&As, discussion and sharing learning and perspectives.	10	Automatic
AICD Annual Governance Summit Two days of presentations, Q&As, discussion and sharing learning and perspectives.	20	Automatic
Director Nexus Experienced chair-led peer group topical discussion series, delivered over a year.	25	Automatic
AICD Online Learning	DPD unit value	Logging DPD units
Webinar (<60 minutes) Facilitator and expert-led online discussions on director-focussed issues. Selected topics free to members.	3	Automatic
Webinars (60 minutes - Discussions and downloads) Facilitator and expert-led online discussions on director-focussed issues. Selected topics free to members.	5	

AICD Online Learning	DPD unit value	Logging DPD units
Essential Director Update Webinar 1.5 hours of extended expert presentation plus Q&A and resource materials. Free to members.	10	Automatic
eLearning Courses Self-paced online learning and director-focussed topics including: <ul style="list-style-type: none"> · The Director Mindset · Introduction to Financial Statements · Cyber for Directors 	5	Automatic (at the beginning of the following month)
AICD Briefings, Workshops and Reviews	DPD unit value	Logging DPD units
Directors' Briefing Briefings from experts including Q&A session.	5	Automatic
Seminar or Workshop Expert-led discussions on topics of interest.	5	Automatic
Chair's Mentoring Program – Workshop	5	Automatic
Round Table Expert-led small group discussions.	5	Automatic
Expanding Your Thinking Guidance sought on governance and directorship. A template for this activity is available on the AICD website.	5	Automatic (at the beginning of the following month)
Reflecting on valuable experiences Undertaking a reflective post-scenario review. A template for this activity is available on the AICD website.	10	Self-log
Boardroom Mastery pre-course phone call session	5	Automatic
Boardroom Mastery post-course phone call session	5	Automatic
AICD Resources and Publications	DPD unit value	Logging DPD units
Self-assessment Tool Members can self-assess their current director capability against a framework of practice derived from the Company Directors Corporate Governance Framework™. Free to members.	5 per completion (max 10 per year)	Automatic

AICD Resources and Publications	DPD unit value	Logging DPD units
Governance Analysis Tool A whole-of-system framework for boards to assess their governance practices against a set of good practice statements, providing informed guidance of where improvements may be made.	10	Automatic
Professional reading Journals, publications, online materials, Company Director magazine and books. AICD online materials and magazine are free to members. &/or LinkedIn – The Australian Institute of Company Directors Member Group and Member Sub Groups Reading and discussions. The LinkedIn Member Group is free to members.	Max 10 each year	Self-log
Voluntary contribution to AICD director development	DPD unit value	Logging DPD units
Writing an article	10	Self-log
Writing and delivering a presentation	15	Self-log
Mentor for the Chair’s Mentoring Program	20	Automatic (at the end of the program year)
Representation on an AICD professional committee	5 per meeting	Automatic

Third Party director professional development guidelines	DPD unit value guide*	Logging DPD units
Short Course, Conference or Seminar – Half day	5	Self-log
Short Course, Conference or Seminar – Full day	10	Self-log
eLearning Course	5	Self-log
Webinar	5	Self-log
Writing an article	10	Self-log
Writing and delivering a presentation	15	Self-log

*The AICD recognises third-party learning opportunities that are undertaken to improve directors’ skills and capabilities within the areas identified in the Company Directors Corporate Governance Framework™. Self-logged learning must include evidence of the learning.

- Automatic recording of DPD units to member DPD record
- Requires member to maintain record of participation in DPD activity